



University of the Philippines **OPEN UNIVERSITY**

BIDS AND AWARDS COMMITTEE



10 October 2024

SUPPLEMENTAL BID BULLETIN NO. 24-017

This Supplemental Bid Bulletin No. 24-017 is to amend or modify items in the Bid Documents and in response to the queries raised during the pre-bid conference conducted on 07 October 2024 for “Supply of Labor and Materials for the Proposed Water Supply to the WCMPB & ICC” to wit:

Item/Query	Answers
1. Can the key personnel for the Master Plumber be a Sanitary Engineer?	The key personnel requirement has been updated to Registered Sanitary Engineer/Registered Master Plumber (with valid license), as indicated in the Updated Section IX. Checklist of Technical and Financial Documents, see attached.
2. There will be changes in the bid submission and bid opening.	<ol style="list-style-type: none">1. The deadline of bid submission is moved from 21 October 2024, 12:00 PM to 22 October 2024, 12:00 PM.2. The Opening of Bids for the Technical and Financial Documents is moved from 21 October 2024, 2:15 PM to 22 October 2024, 2:15 PM.

For the guidance and information of all concerned bidders.


DR. PRIMO G. GARCIA
Chair, BAC 

Received by the Bidder:

_____ Date: _____

Signature over printed name

Section IX. Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (UPOU BAC Form No. 1); **and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided under the rules. The SLCC should be at least 50% of the ABC. (UPOU BAC Form No. 2);
 “The prospective bidder must have completed an SLCC that is similar to the contract to be bid, and whose value, adjusted to current prices using the PSA consumer price indices, must be at least fifty (50%) of the ABC to be bid: *Provided however*, That contractors under Small A and Small B categories without similar experience on the contract to be bid may be allowed to bid if the cost of such contract is not more than the Allowable Range of Contract Cost (ARCC) of their registration based on the guidelines as prescribed by the PCAB.”**and**
- (d) Special PCAB License in case of Joint Ventures;
and registration for the type and cost of the contract to be bid; **and**
- (e) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or**
 Original copy of Notarized Bid Securing Declaration (UPOU BAC Form No. 3); **and**
- (f) Project Requirements, which shall include the following:
- a. Organizational chart for the contract to be bid;
 - b. Key personnel Letter Certificate to UPOU to be assigned to the contract to be bid, with their complete qualification (Bio-Data) and experience data (COE):

Key Personnel	General Experience
1. Project Registered Civil Engineer (with valid license)	Min. 5 yrs
2. Registered Sanitary Engineer / Registered Master Plumber (with valid license)	Min. 5 yrs
3. Pipe Fitter - at least 2	Min. 5 yrs
4. Plumber - at least 2	Min. 5 yrs
5. Safety Officer/Engineer	Min. 5 yrs w/ COSH Certificate
6. Foreman	Min. 5 yrs

Notes: Personnel with multiple expertise and qualifications with at most three different positions mentioned above are allowed as long as he/she can provide the necessary documentation in support of his/her qualifications such as appropriate valid licenses, certificate of training, accreditation, and the like should be submitted separately for each position.

- c. List of contractor’s major equipment units, which are owned, leased, and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project, as the case may be; **and**

A. Equipment	No. of Units
1. Threading Tools	at least 1 set
2. Pressure Gauge	at least 1 unit
3. Pipe Cutter	at least 1 unit
4. Hand tools	
a. Pipe wrench	at least 2 units
b. Adjustable wrench	at least 1 unit
B. Others	No. of Units
1. PPE (Personal Protective Equipment) (includes hard hat, safety vest, safety shoes, safety gloves)	Min. 10 pcs per item

- (g) Original duly signed Omnibus Sworn Statement (OSS) (UPOU BAC Form No. 4);
and if applicable, Original Notarized Secretary’s Certificate (UPOU BAC Form No. 5) in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney (UPOU BAC Form No. 6) of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (h) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) (UPOU BAC Form No. 7).

Class “B” Documents

- (i) If applicable, duly signed joint venture agreement (JVA) in accordance with RA No. 4566 and its IRR in case the joint venture is already in existence (UPOU BAC Form No. 8). **or** duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
- (j) Affidavit of Site Inspection

II. FINANCIAL COMPONENT ENVELOPE

- (k) Original of duly signed and accomplished Bid Form (UPOU BAC Form No. 9);
and

Other documentary requirements under RA No. 9184

- (l) Duly signed Detailed Construction Estimates Worksheet (DCEW); **and**
(m) Duly signed Summary of Breakdown of Total Lump Sum Bid Prices; **and**
(n) Cash Flow by Quarter and Payments Schedule.

Notes:

The prescribed documents in the checklist are mandatory to be submitted in the Bid.