



**UNIVERSITY OF THE PHILIPPINES
OPEN UNIVERSITY**

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11 February 2022

FOR: All Members of the UP Community

FROM: DR. MELINDA F. LUMANTA
Chair, Search Committee for the Dean of Faculty of Management and
Development Studies (FMDS)

**SUBJECT: Call for Nominations and Schedule of Activities in Line with the Search for
the Next Dean of the Faculty of Management and Development Studies**

The Search Committee hereby announces the call for nominations of the next Dean of the Faculty of Management and Development Studies.

Who may be nominated?^{1 2}

Nominees must have the following minimum qualifications:

- Filipino Citizen²
- Distinction or outstanding academic credentials in the nominee's chosen field of expertise which should be along the lines of the college's discipline or fields^{1 2}
- Five years of satisfactory service to the University, or equivalent experience¹
- Commitment to the University and to the unit¹
- Commitment to academic freedom and the values and ideas of the University²
- Unquestionable moral integrity¹
- Leadership qualities, administrative and managerial capability^{1 2}
- Professional maturity¹
- Must be willing to serve²
- Must consider resource generation an important function of the position²

The nominee need not be a faculty member at the time of his/her nomination. Should s/he be appointed, s/he must have a faculty appointment²

Who may Nominate?^{1 2}

The following may submit nominations for the deanship individually, by group or by sector:

- All personnel (faculty or non-faculty) of the academic unit^{1 2}
- Students of the academic unit^{1 2}
- Alumni of the academic unit^{1 2}
- Others from outside the unit²

¹Office of the UP President Memorandum No.93-23 on Revised Guidelines and procedure for the selection of Nominees for Deans and Directors of Academic Units issued 06 April 1993

²Excerpt from the Minutes of 1198th Meeting of the BOR held on 28 July 2005

- An interested candidate²
- The Search Committee (SC) may actively search for nominees¹

What to submit to Search Committee?^{1 2}

- Nomination letter indicating the name/s of the nominee/s and the justification of the nomination, duly signed by the nominator/s^{1 2}; the letter must contain the nominee's conforme;
- Nominee's curriculum vitae, with a two to three-page summary thereof^{1 2};

How to Submit

Please email PDF copies of the signed documents to: mflumanta@upou.edu.ph and address as follows:

Search Committee for the FMDS Dean
c/o Dr. Melinda F. Lumanta, Chair
(Subject Line: FMDS Dean Nomination)

SCHEDULE OF ACTIVITIES (Phil. Standard Time)

Activity	Date and Time	Venue/ Platform
Organization meeting of Search Committee (SC)	11 February 2022 (Fri)	Virtual
Call for nominations	11-21 February 2022	Email/Virtual
Public forum for presentation of the incumbent Dean's accomplishment report	17 February 2022 (Thu) 10:00 AM	Virtual
Deadline for receipt of nominations by SC	21 February 2022 (Mon) 5:00 PM	Email
Public forum for presentation the nominee/s' plans and program for FMDS	28 February 2022 (Mon) 9AM	Virtual
Multi-sectoral consultation and interviews by the SC		
<ul style="list-style-type: none"> ● Faculty 	1 March 2022 (Tue) 8-10 AM	Virtual
<ul style="list-style-type: none"> ● REPS & Admin Staff 	1 March 2022 (Tue) 10 AM-12 PM	
<ul style="list-style-type: none"> ● Students 	1 March 2022 (Tue) 1-3 PM	
<ul style="list-style-type: none"> ● Alumni; COS staff; Teaching Associates; Other sectoral representatives 	1 March 2022 (Tue) 3-5 PM	
SC Interview with nominees	2 March 2022 (Fri) TBA	Virtual
Preparation of the SC report	2-4 March 2022	Virtual
SC report submission to the UPOU Chancellor	4 March 2022 (Fri)	Email

Search Committee for the next Dean of FMDS

Dr. Melinda F. Lumanta, Chair
 Assoc. Prof. Joselito G. Florendo, UP President's Representative
 Asst. Prof. Maripres U. Sarinas, FMDS, Faculty Representative
 Mr. Larry N. Cruz, FMDS, REPS Representative
 Ms. Jennifer P. Pareja, FICS, Administrative Representative
 Ms. Roselle Coronel, FMDS, Student Representative